

DATE: August 21, 2018

TO: Area Newspapers

FROM: Kraig Gratke, **Department Director**
Early Childhood and Family Development

Robert Benes
Executive Director

Employment Posting:

New position!!!

Head Start Child Care Partnership Coordinator

Due to expansion of services, Lakes and Pines' Head Start Program has created the new position of a Child Care Partnership Coordinator. The Child Care Partnership Coordinator is responsible for the supervision of the Child Care Partnership Teachers. This position will ensure contracts between Head Start and child care contractors are implemented to ensure compliance with DHS Rule 9502 and Rule 9503 in addition to meeting Federal Performance Standards.

This position requires a Bachelor's degree in Early Childhood Education, must be DHS Rule 3 teacher certified, and have experience working with preschool children.

*This is a full time position with competitive salary and a generous benefit package. Benefit package includes medical, dental, life insurance, retirement with 5% match, vacation and sick leave, and 12 paid holidays per year (including one floating holiday). Work mileage reimbursement is offered at the current government rate. Lakes and Pines offers many professional development opportunities.

For information, job description, and application contact Lakes and Pines Community Action Council, Inc., an Equal Opportunity Employer, 1700 Maple Avenue East, Mora, MN 55051-1227; (320) 679-1800 x138 or www.lakesandpines.org. Reasonable accommodations made upon request. Minorities, women, people with disabilities and veterans are encouraged to apply. All applicants are required to complete a Lakes and Pines agency application. Application deadline is Monday, September 10, 2018 at 4:30 p.m.

**Substitute opportunities also available – please contact Lakes and Pines for*