

DATE: July 10, 2019

TO: Area Newspapers

FROM: Kraig Gratke
ECFD Department Director

Robert Benes
Executive Director



Lakes and Pines Head Start is recruiting Teachers to contract with us on an as needed basis ~ Locations include Chisago City, Cloquet and Mora

As a Substitute Teacher you will make a difference in the lives of children and families by:

- assisting in Head Start with arts and crafts, circle time, sensory time and much more
- assisting with the bus route, including enforcing standards of safety
- participating in program recruitment activities
- preparing and/or implementing lesson plans to follow Federal Head Start Standards
- ensuring the classroom adheres to state licensing standards
- enhancing the learning experience for Lakes and Pines' children and families

**Duties vary dependent upon the position you are contracting for*

Why Teachers decide to contract with us:

- \$18.95 - \$19.95 per hour dependent upon the position you are contracting for
- valuable networking opportunities
- permanent placement opportunities
- the opportunity to gain experience in the classroom
- making a difference in the lives of children and families

Qualifications:

- must possess a Child Development Associate (CDA) or equivalent or a 2 year degree in Early Childhood Education dependent upon the position you are contracting for
- must be willing and able to work with low-income families
- must possess knowledge in adult learning styles
- must have the ability to communicate verbally and in writing with adults and children
- must have willingness to work in classroom environments
- must possess (or obtain prior to beginning contract) first aid/CPR training and AHT/Suids training
- must be flexible, including the willingness and ability to fill in with minimal advanced notice
- Attendance at one of the upcoming open houses is required to contract with Lakes and Pines

Open House dates are as follows:

- August 5, 2019 located at the Cloquet Head Start Center (1418 Doddridge Avenue, Cloquet, MN 55720) from 3:00 – 6:00 p.m.
- August 6, 2019 located at the Chisago City Head Start Center (28005 Old Towne Road, Chisago City, MN 55013) from 3:00 – 6:00 p.m.
- August 8, 2019 located at the Mora Head Start Center (1700 Maple Avenue East, Mora, MN 55051) from 3:00 – 6:00 p.m.

For additional information on substitute opportunities please contact Lakes and Pines C.A.C., Inc. at 1700 Maple Avenue East, Mora, MN 55051-1227; (320) 679-1800 x138; email kraig.gratke@lakesandpines.org or visit our website at: www.lakesandpines.org. Reasonable accommodations made upon request. Minorities, women, people with disabilities and veterans are encouraged to apply. Lakes and Pines is an equal opportunity employer.