



Our Mission is about ending poverty.

What's yours?

KOOTASCA is proud to be a part of the Nation Community Action Network.

We know that Community Action changes people's lives, embodies the spirit of hope, improves communities and makes America a better place to live. We care about the entire community and we are dedicated to helping people help themselves and each other.

Our agency is proud to offer:

- A Strong Mission and Vision
- **Personally Fulfilling Work**
- A Team Environment
- **Professional Growth & Development Opportunities**
- Training- Both on the Job and Outside the Agency
- **Promotion from Within**
- Stable Hours and Scheduling
- **Scheduled Raises and Cost-of-Living-Adjustments**
- A Value of Life Experience Along With Education Attainments
- **Second-Chance Employment**

Full Time Employees Enjoy:

- **A Generous Paid-Time-Off Package**
- 13 Paid Holidays per year
- **Access to:**
 - Medical Insurance w/ an agency contribution to a Medical Saving Account
 - **Dental Insurance**
 - Company Paid Base Life Insurance
 - **Voluntary Life Insurance Options**
 - Short-Term Disability Insurance
 - **Supplemental Insurances**
 - Medical Flexible Spending
 - **Dependent Care Flexible Spending**
- An Employee Assistance Program
- **Tuition Assistance Opportunities**

At KOOTASCA, we hire people who are dedicated to our mission and the work we do. Our staff are committed, passionate, and continually go above and beyond in using their skills and talents to serve our communities. **We know that our employees make the biggest and most important difference in our continued success.** Our agency is looking to hire people who are:

- Dedicated
- Passionate
- Self-Motivated
- Self-Accountable
- Compassionate
- Team-oriented
- Flexible to the changing needs of the population we serve.

**Do these describe you? Are you looking for a job with meaning and the opportunity to give back?
Do you want to be part of our Mission of "Building Community to End Poverty"?**

Read more about our current openings at www.kootasca.org
by selecting "Employment" from the "About" tab.

EXTERNAL POSTING: Head Start Classroom Teacher

JOB SUMMARY: Work as part of a collaborative team to establish and maintain an age and developmentally appropriate Head Start / Early childhood classroom. Ensure that Head Start Performance Standards and MN Rule #3 licensing guidelines are followed in the classroom. Complete ongoing assessment and tracking of children's outcomes.

EDUCATION/EXPERIENCE REQUIREMENTS: Preferred: Baccalaureate degree in Early Childhood Education (ECE) or advanced degree and coursework equivalent to a major relating to ECE. Minimum: Associate degree in Early Childhood Education or an associate degree in related field (with coursework equivalent to a major relating to ECE), or an associate's degree with a current preschool child development associate credential. Must be 18 years old or older and have experience teaching preschool age children.

OPENING DATE: Tuesday, May 22, 2018

RATE OF PAY: Preferred Education- Entry wage of \$16.89 with wage range up to \$23.02.
Minimum Education- Entry wage of \$15.25 with wage range up to \$20.78.

HOURS: 40 hours/weeks from mid-August through May
20 hours/week from June through mid-August

BENEFITS: A Team Teaching Classroom & Environment, Paid-Time-Off (PTO), Holiday Pay, Health, Life, Dental, and supplemental insurance options, 401(k) deferral and employer contribution (after meeting requirements), Flexible Spending Account options, Employee Assistance Program, and Tuition Assistance opportunities.

LOCATION: Itasca County Head Start Site as Assigned

APPLYING: Applicants must complete a KCA job application to be considered for the position.

Applications, complete job descriptions, and more information can be obtained at the Grand Rapids Workforce Center, the KCA main offices, or at www.kootasca.org under the "About" tab and "Employment".

CLOSING DATE: This position will remain open until filled. Applications will begin being reviewed on Monday, June 4, 2018.

CONTACT INFO: Marta Carrigan, Human Resources & Board Services Director.
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KOOTASCA Community Action, Inc. is an Equal Opportunity and Affirmative Action Employer. Applicants will receive consideration without regard to disability or protected Veterans status.

Upon request, all forms will be made available in alternative formats per requirements of ADA.