



BI-County Community Action Programs, Inc. has the following position open in Beltrami County:

Head Start Head Cook: for BI-CAP in **Bemidji**. Wage \$12.82+/hr DOQ, 40 hrs/wk w/benefits. Minimum job requirements are reading, communication, math and problem solving skills equivalent to High School or GED and two years of related experience, or equivalent. Requires basic computer skills, internet, data entry, and computer files and data bases. Must have or be able to obtain Food Manager's Certification within 6 months of hire; which BI-CAP may fund. The Head Cook oversees the daily operation of the kitchen including preparation of meals and snacks in a safe and clean work environment. Work includes collaborating with nutrition professionals in planning menus. Must have valid driver's license. **Must have a strong commitment to BI-CAP's values of collaboration, innovation and compassion as well as a respect for diversity. Applicants must meet DHS & MN Rule 3 licensing requirements. Open until filled. EOE.**

TO APPLY: Job Description and Application are available at: www.bicap.org . Send application to: BI-CAP, 6603 Bemidji Avenue N, Bemidji, MN 56601 or scan to: jessica.wade@bicap.org

For more information, please contact Jessica Wade at: jessica.wade@bicap.org.

Helping People. Changing Lives. Building Community.

Serving Beltrami and Cass Counties

Beltrami County: 6603 Bemidji Ave. N. Bemidji, MN 56601/P.O. Box 579, Bemidji, MN 56619 Phone: 1-800-332-7161
Cass County: 8245 Industrial Pk. Rd. NW/P.O. Box 995, Walker, MN 56484 Phone: 1-800-332-7135

