



**EXTERNAL POSTING:
Assistant Teachers**

JOB SUMMARY: Works cooperatively with classroom teacher in providing age and developmentally appropriate preschool education and activities. Ensure Head Start Performance Standards and Rule 3 licensing requirements are being met at all times.

EDUCATION/EXPERIENCE REQUIREMENTS: BA or AS degree in Early Childhood Education or related field with that includes 6 or more courses in ECE, or a current Child Development Associate Credential. Must be 18 years or older and have experience with the Head Start program and/or childcare field. Current First Aid/CPR Certification or willingness to obtain through the agency.

OPENING DATE: Wednesday, April 5, 2017

RATE OF PAY: Position has an entry wage of \$13.34 per hour.

HOURS: 30-40 hours per week; 9 months/year following school calendar

BENEFITS: Paid-Time-Off (PTO), Holiday Pay, Health, Life, Dental, and supplemental insurance options, 401(k) deferral and employer contribution (after meeting requirements), Flexible Spending Account options, and an Employee Assistance Program.

LOCATION: Grand Rapids, MN

APPLYING: A completed application is required to be considered for the position. Applications, job descriptions, and more information can be obtained at the Grand Rapids Workforce Center, the KCA main office, or at www.kootasca.org under "About Us" and "Employment Opportunities".

CLOSING DATE: This position will remain open until filled. Applications will begin being reviewed on Monday, May 1, 2017.

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KOOTASCA Community Action, Inc. is an Equal Opportunity and Affirmative Action Employer. Applicants will receive consideration without regard to disability or protected Veterans status.

Upon request, all forms will be made available in alternative formats per requirements of ADA.