

Head Start at Lakes & Prairies Community Action Partnership,
is recruiting an outstanding individual for the following position:

NUTRITION MANAGER

Full-time, full year position – located in Moorhead, MN

Responsibilities include the planning, implementation and management of the Head Start program nutrition services to assure all Head Start Program Performance Standards, as well as all state and local food service regulations are fully met. Coordination of comprehensive services including tracking and monitoring the nutritional status of each enrolled child, preparation of CACFP application, CACFP daily tracking/documentation and audit preparation. The ability to coordinate and collaborate with parents, staff and community partners necessary to assure comprehensive nutrition services are provided to each enrolled child/family. Responsible for the daily supervision of food service staff and student interns.

QUALIFICATIONS:

Minimum

- Registered Dietitian
- Valid Driver's License/Current Vehicle Insurance

Preferred

- Experience working with children and families
- Experience with food service management
- Knowledge of nutritional needs
- Familiarity with Child and Adult Care Food Program
- Preference will be given to candidates with prior Head Start experience
- Advanced Computer skills

To place a request for a complete Job Description and an Agency Application, send message to: jobs@lakesandprairies.net

Send cover letter, resume, and completed application also to email:
jobs@lakesandprairies.net

Or, submit all documentation to the address below:

Lakes & Prairies CAP, Inc.

715 11th St N, Suite 402, Moorhead, MN 56560

Deadline to apply is Friday, March 9, 2018, @ 4:30 PM

EOE/AAE

Hires based upon Background Checks & Favorable Driving Records

Eliminate Poverty • Empower Families • Engage Communities

