



**Lakes & Prairies Community Action Partnership** is hiring for the following position:

**WORKFORCE DEVELOPMENT CASE MANAGER (full time – 40 hours/week)**

Provide outreach, support, and follow-up services to New American individuals and families enrolled in the Pathways to Prosperity workforce development program. The Pathways to Prosperity program is a collaborative project that provides job skills training for New Americans in high demand career areas such as manufacturing and healthcare.

**QUALIFICATIONS:**

**Minimum Qualifications**

- Bachelor's degree in Human Service related field
- Related experience in providing services to families
- Valid driver's license
- Cover Letter and Complete Resume

**Preferred Qualifications**

- Multi-lingual
- Experience in assisting individuals with educational goals or career planning

To place a request for a complete Job Description and an Agency Application, send message to: [jobs@lakesandprairies.net](mailto:jobs@lakesandprairies.net)

Or send cover letter and resume to email: [jobs@lakesandprairies.net](mailto:jobs@lakesandprairies.net)

You may also submit all documentation to the address below:

Lakes & Prairies CAP, Inc.  
715 11<sup>th</sup> St N, Suite 402, Moorhead, MN 56560

**Deadline to apply is Thursday, October 25, 2018, @ 4:30 PM**

EOE/AEE

Hires based upon Background Checks & Favorable Driving Records