



JOB POSTING

Head Start Classroom Aide – 28 hours per week – Wabasha

The Classroom Aide works with Teachers and Assistant Teachers to: ensure a safe, secure, and nurturing classroom environment is maintained; use effective and developmentally appropriate discipline techniques; and support, encourage and advocate for all families. Provides support to the Teacher related to toothbrushing, handwashing, toileting, meal service, purchasing food and supplies, setting up and cleaning the classroom, planning/implementing lesson plans, recording developmental observations, serving as bus monitor, and other tasks as assigned.

(Full Position Description will be shared with applicants selected for in-person interviews; to request full description, email jobs@threeriverscap.org or call 507-316-0610 (toll free 800-277-8418).)

Three Rivers Community Action, Inc. is a non-profit agency providing economic opportunities that strengthen individuals, families and communities in southeastern Minnesota.

This position requires 28 hours per week and will be based in Wabasha but may occasionally need to report to another Head Start location such as Red Wing or Zumbrota.

Eligible for the Agency's 403(b) Retirement Plan with an Agency match after one year of employment. Job offers are contingent on a reference check and a criminal background check and fingerprinting through the Minnesota Department of Human Services (DHS).

This is a seasonal position subject to layoff between school years.

Qualifications:

- High school diploma or GED
- Demonstrated compassion, concern and respect for children and parents
- Bilingual in English/Spanish or English/Somali is preferred
- Able to obtain certification in infant/child CPR and First Aid within 3 months
- Able to verbally communicate effectively with children as well as parents, Teachers and Assistant Teachers
- Able to lift and/or carry between 20-50 pounds from floor to shoulder height frequently
- Able to reach above shoulder level, bend/stoop, squat, crawl, sit on floor or small chairs, climb, kneel, balance, push/pull, perform fine manipulation with hands and move quickly in the event of an emergency

Online application preferred. However, a paper application form may be requested at our Zumbrota, Faribault or Rochester office; by calling 507-316-0610 (toll free 800-277-8418); or by emailing jobs@threeriverscap.org.

Three Rivers is an Equal Employment Opportunity / Affirmative Action Employer