



Community Services Department Director

This position is a key member of the agency management team. Oversees the planning, direction, and implementation of Community Service programs. Oversees department financial and programmatic plans and evaluates effectiveness on an ongoing basis. Establishes program budgets, modifies budgets as expenditure pattern warrants, allocates funds and develops and negotiates program grant applications. Reviews all program monitoring results and implements corrective action plan. Directs staff selection process in coordination with MVAC Human Resources. Responsible for supervision of Community Services Staff. Reviews and interprets local, state and federal program regulations. Establishes and maintains liaisons between funding source representatives and MVAC.

Applicant must have four-year degree in Public or Business Administration, Social Work or Community Services or related degree and a minimum of two years' experience to include management experience or five years' social service experience at a management level. Budgeting and supervisory experience is essential. This position requires good communication and organizational skills.

Health insurance is offered and benefits include paid holidays and vacation. Submit application by 5/25/18 to MVAC HR, 706 N. Victory Dr., Mankato, MN 56001. Application available online at www.mnvac.org. MVAC is an EEO/AA Employer